Approved For Release 2002/01/23: CIA-RDP78-04718A001100130031-3

eculre heastr

JUL 15 1954

MEMORRANDUM FOR: Deputy Director (Administration)

SUBJECT

25X1A

Agency Reassignment Board Action -

BOTTO EL CR.

CIA Notice

dated 5 February 1954

25X1A

1. The Agency Reessignment Board, pursuant to referenced Agency Setice, in its meeting of 8 July 1954, approved the reassignment of to a position of Organization and Methods Examiner, 65-13, on the Management Staff of the Office of the Comptroller. The determination as to the specific GS-13 position is left to your office. The records of the Office of Personnel indicate will occupy that there are at least two reassignment possibilities at this grade level on the Management Staff.

25X1A

25X1A

2. The referenced Notice states that when the Agency Reassignment Beard has approved such a reassignment, the office to which reassignment is proposed will be expected to initiate promptly a Request for Personnel Action (SP-52) to effect the action. It is requested, therefore, that an SF-52 effecting the reassignment be submitted immediately.

> Assistant Director for Personnel Chairman, Agency Reassignment Board

25X1A